

Fire Commission VIRTUAL Meeting

February 3rd, 2021

The meeting via TELECONFERENCE was gaveled to order by Chairman Breen at 7:30 pm. A sign-up sheet was not available.

Chaplain Hamilton (Margaret Ann) - opened the meeting with a brief invocation prayer and the pledge of allegiance, and she provided the chaplain's report.

Office of the Fire Chief DFC McClelland (Jim) (Provided via email)

1. As of 0900 this morning there were 1098 career / volunteer members have received their first dose of the COVID vaccine. Members are reminded to schedule your second dose. Everyone is reminded to continue to wear face masks and practice social distancing. As of this morning there are 5 career / volunteer members in quarantine and 3 have tested positive.
2. Members that need the 2nd dose of the COVID-19 Vaccine, must register for an appointment online. Do not just show up. An email was distributed earlier today from Captain Gunn with the links to the various vaccination sites. Again this is for those that need their 2nd dose. A copy of the email will be attached to my meeting notes that will forward later this evening.
3. The Department's COVID numbers are trending down. We are looking to see where we lift some of the restrictions. However, everyone is reminded that we are still in a health emergency and County facilities are still closed to the public. More will follow soon.
4. The end of the fiscal year is coming soon and there are a number of stations that are at or over their budget already. The respective Chiefs, Presidents and Commissioners need to be watch their respective budget balances.
5. The Fire Commission MOU Review Committee continues to make progress. The Committee met earlier this evening to review draft comments. I hope we can finalize recommendations within 2 weeks.
6. Once again, the Department is able to provide additional COVID incentive funds in the amount of \$3,000.00, to those stations that have staffed their stations during the last 6 months. The same criteria was used to determine which stations would receive the incentive in FY2020. Stations would need to be in service for at least 75% of the available hours. Eleven (11) stations will receive the incentive based on this criteria. Those stations will be notified separately.
7. Thank you to Co. 1, 9, 11, and 12 for their participation in the Presidential Inauguration on January 20. The Department sent 5 engines and 5 EMS transport units (1 Paramedic Ambulance and 4 BLS units) to support DCFD with the inauguration. The 5 engines were used to backfill DCFD stations and handle normal call volume. The EMS units were assigned to locations inside the restricted area footprint. PA812 handled a couple of ALS incidents and the remaining BLS units reportedly saw no action.
8. General Order updates:
 - The following General Orders have completed the review process and have been forwarded to Chief Green for review / approval:
 - **General Order # 08-06 Employee and Volunteer Assistance Programs.**
 - **General Order # 10-01 Career & Volunteer Uniforms**
 - **General Order # 04-03 Volunteer Recruit Training.**
 - The following General Orders are currently being reviewed by the Stakeholders Group:

- **General Order # 08-04 Lactation Policy** – comments due 02/03/21.
- **General Order # 08-16 Reporting On-the-Job Injuries**- comments due 02/09/21.
- The following General Orders are currently being reviewed by the General Order Work Group:
 - **General Order # 04-14 Probationary Firefighter Study Course**- comments due 02/08/21.
- The following General Orders have completed the review process and comments are being resolved for sending for review / approval by Chief Green:
 - **General Order # 04-11 Re-Entry to Emergency Operations Program**

Volunteer Recruiter Aija X. Sills-Coates

- Provided a brief overview of recruiting activities, including outreach to corporations.
- Requested assistance to visit or virtually meet with corporations.
- Contact info: 301 583-1941(Office) 240-825-9863 (Cell) ascoates@co.pg.md.us

Commissioner/ Chairman Breen (Bobby)

- Requested 3 FF1 equivalency approval for volunteers from Berwyn Heights; Nicholas Dooley (14), Josh Nuckois (14) Darby Catlin (14) – **All Three Motioned and Approved**
- Requested expenditure approval for \$3250 for Baden (36) for vehicle electrical repairs. - **Motioned and Approved**
- Requested expenditure approval for \$6800 for Accokeek (24) for new ventilation fans. - **Motioned and Approved**
- Requested expenditure approval for \$3790 for Marlboro (20) for tax preparation services and insurance payments. - **Motioned and Approved**
- Requested expenditure approval from training budget to buy an additional approx. 1000 electronic CPR cards for \$6700.00 - **Motioned and Approved**
- PLEASE NOTE THE SPRING AUDIT IS FEBRUARY 20th at the FSB. Sign the sheet on the door with your name, company and cell number, return to your vehicle, and wait for a call. You will be escorted to the audit.

Commissioner Vice Chair Kuenzli (Randy) - excused

Commissioner/ Secretary Wilson (Rick)

- Requested that the January 6th 2021 minutes be approved. - **Motioned and Approved.**
- Requested an expenditure approval for \$3372.75 for College Park (12) to purchase Emergency lights for new support vehicle. - **Motioned and Approved.**
- Requested an expenditure approval for \$3472.39 Mount Rainier (03) to purchase office filing cabinets. - **Motioned and Approved.**

Commissioner King (Buddy)

- Requested 2020 LOSAP annual report approval for Mount Rainier (3) as corrected, College Park (12) as corrected, Clinton (25) as submitted, and Chillum-Adelphia (34) as corrected – **All four Motioned and Approved.**
- Requested LOSAP age 70 award approval for Martin Padgett (25) effective 7/1/2018 and for Margaret Padgett effective 7/1/2019 – **Both Motioned and Approved.**
- Requested LOSAP approval for Jeffrey Cox (24) for 37 years effective 1/1/21. - **Motioned and Approved.**
- Requested LOSAP approval for Steven Sterns (33) for 21 years 4 months. - **Motioned and Approved.**

- Requested LOSAP approval for Brenda Smith (38) for 23 years 0 months. - **Motioned and Approved.**

Commissioner Mellits (Pete) –

- 1-13-21 Attended the PGCVFRA January meeting, virtually.
- 1-25-21 Attended the EDIAFC January Board meeting, virtually.
- 1-28-21 Attended the MFCA January Board meeting, virtually.
- Assisting Companies with SERFs and Speed Letters for specific equipment and tools.
- Gentle reminder for Companies to research their needs to utilize/spend their tool and uniform SERF funds. The sooner in the fiscal year, the better. Several companies have asked for their balances, any Commissioner can do that or I am happy to assist as needed.
- When getting quotes from vendors, please request that quotes be valid for 60 to 90 days, 30 days minimum.

Commissioner Captain Chandler (Michelle) –

- Discussion of a request from Chief 33 to outfit a training capability estimated at \$12K. Chairman Breen requested a formal written proposal.
- Be aware that any commissioner can process SERF's and expenditure requests. Just ask. Commissioner Wilson is available to process Commissioner Kuenzli's companies during Randy's leave of absence.

Commissioner McSwain (Kenny) – Excused

PGCVFRA President Whipple (Vic) –

- Please update your chiefs and presidents contact information. Provided a status of recent meetings and upcoming events.

Q&A -

- Frank Underwood asks about the status of 508 funds distribution. The funding should be released in a few weeks.
- Harve Woods – requests that participants please stay on the line during the benediction.

Chaplain Hetz - provided a brief benediction and Chairman Breen requested a motion to adjourn @ 8:33 pm

Minutes were recorded and typed by Commissioner/Secretary Wilson.

Approved
