

Fire Commission VIRTUAL Meeting

April 21st, 2021

The meeting via TELECONFERENCE, with approximately 39 virtual participants, was gaveled to order by Chairman Breen at 7:30 pm. A sign-up sheet was not available.

Chaplain Huttenloch (Elaine)- opened the meeting with a brief invocation prayer, the pledge, and her report.

Office of the Fire Chief DFC McClelland (Jim) (Provided via email)

1. Interviews for the Volunteer Recruiter position have started and we continue to evaluate additional resumes.
2. The County Council's Virtual Public Hearing for the appointment of Jonathan Bolden, Vanessa Surles, Antwan Holbert, Frederick Smalls and G. Rick Wilson to the Fire Commission is scheduled for Tuesday, April 27 at 10am, followed by the Swearing-in Ceremony at 1:30pm.
3. The Fire Commissioners are reminded that if you have not done so already, the 2020 Financial Disclosure Statements are due to the Office of Ethics & Accountability by April 30, 2021. If you have already completed this task, thank you.
4. The Technology & Information Services Office (TISO) is working to clear out the backlog of setting up new Gmail and Target Solutions accounts for new members. There are about a dozen new members waiting for accounts and they should be cleared out in the next couple of days.
5. TISO is also looking to free up some volunteer Gmail accounts to make room for new members. Current we have 2000 licenses and there are many who are not using or have never used their accounts. These are the pgfdvol.org email accounts. We have asked the Chiefs and Presidents to review the list to see which accounts we can free up from members that have dropped, never engaged, died, etc. Feedback is due by Monday, May 3, 2021. We appreciate those companies that have responded already.
6. Since the implementation of the new online VRS, the Fire Commission office has only received 3 completed Training Certification Forms for members completing both the online and in-station VRS (2 from Co. 14 and 1 from Co. 27). Your new members have **not** completed VRS until the training is completed and the required documents are submitted to the Fire Commission.
7. Contractors have started construction at the new offices for the Association and Ladies Auxiliary in the Fire Services Building. It is anticipated that work will be completed within 30 days.
8. The Department is working with the Fire Commission and the LA-PGCVFRA to establish a new Station Management Agreement to provide funds for items needed to support the operation of the Canteen and Rehab Support Unit. In FY2019, we established a one year agreement so we could evaluate how much annual funding would be required, as we had no historical data. Comments are due back by Monday, April 26, so we can finalize the document. The goal is to have the new Station Management Agreement in place for FY2022, which starts July 1.
9. The County Council's Committee of the Whole met on Monday, April 19, to review the proposed FY2022 Operating Budget. The proposed budget for Department in FY2022 is \$222.6 million.
10. When members received their COVID-19 vaccinations through the Health department, some did not receive the CDC Vaccination Card. If you did not receive one, you can request one my

sending an email to COVID19_VaxCard@co.pg.md.us . You will need to provide the dates and locations of your vaccinations, along with your name, address, date of birth and contact information.

11. Listed below are progress updates to General Orders:

- General Orders that have completed the review process and have been forwarded to Chief Green for review and approval:
 - GO # 08-16 Reporting on the Job Injuries
- General Orders that have completed the review process and are being prepared for review and signature by Chief Green:
 - GO # 04-11 Return to Emergency Operations Skills Program

Commissioner/ Vice Chair Kuenzli (Randy)

- Requested approval of FF1 equivalency for the following individual: Thomas Howard (33), – **Motioned and Approved.**
- Requested EMS ONLY approval of the following individuals: Menachem Eizenstate (27) Andrew Knight (27) – **All Motioned and Approved.**

Commissioner/ Secretary Wilson (Rick)

- Requested that the April 7th, 2021 minutes be approved. - **Motioned and Approved.**

Commissioner King (Buddy)

- Requested 2020 LOSAP Report as Corrected for Boulevard Heights (17)- **Motioned and Approved**
- Requested approval of the LOSAP award for Stiles, Gerald (10), 29 years effective 6/1/21 - **Motioned and Approved**
- Requested approval of the LOSAP award for Lamphier, Stephen, (7) 27 years effective 5/1/20 - **Motioned and Approved**
- Requested approval of the LOSAP award for Sutton, David (7) 36 years effective 1/1/21 - **Motioned and Approved**
- Requested research approval Mutchler, Kenneth (2) 10 years 3 months - **Motioned and Approved**

Commissioner Mellits (Pete) – provided via email and read into the record by Commissioner Wilson

- 4-9-21 Attended the Friday - weekly MSFA Legislative morning coordination call, virtually.
- 4-14-21 Attended the PGCVFRA Association meeting , virtually.
- Assisting Companies with EARs, SERFs and Speed Letters for specific equipment and tools.
- I will be traveling to Germany assisting my Mom (82 years) with attending my Aunt's funeral. I will be returning on 4-26-2021.

Commissioner/ Acting Battalion Chief Chandler (Michelle) – NSTR

Commissioner Breen/Chairman (Bobby)

- Discussion concerning funds for chaplain training for District Heights (26). Commission suggested that they use station management funds as the most expeditious solution.
- Requested approval for a replacement chief's vehicle for Oxon Hill (21) with county provided fuel, maintenance, and insurance - **Motioned and Approved**

- Requested approval for a replacement brush truck (while reusing the existing skid package) for Accokeek (24) with county provided fuel, maintenance, and insurance - **Motioned and Approved**

PGCVFRA President Whipple (Vic) –

- Congratulated Mr. Lee Lutz from Glendale (18) for being elected association 2nd VP.
- Provided the status of recent meetings and upcoming events.

Q&A – NSTR

Chaplain Hamilton (Margaret Ann) - provided a benediction and Chairman Breen requested a motion to adjourn @ 8:06 pm.

Minutes were recorded and typed by Commissioner/Secretary Wilson.

Two handwritten signatures in black ink. The signature on the left is smaller and appears to be 'Ann'. The signature on the right is larger and more stylized, possibly 'JL' or similar.