

## Fire Commission VIRTUAL Meeting

November 4<sup>th</sup>, 2020

The meeting via TELECONFERENCE was gaveled to order by Chairman Breen at 7:30 pm. A sign-up sheet was not available.

Chaplain Hetz (Harry) - opened the meeting with a brief invocation prayer, the pledge of allegiance and the Chaplain's Report.

Office of the Fire Chief DFC McClelland (Jim) (Provided via email)

1. As reported at the last Fire Commission meeting, the Department will transition from using the American Heart Association (AHA) CPR training program to training program by the American Safety & Health Institute (ASHI). Most jurisdictions in the Council of Academies will be making this switch, as well. This will be a cost savings to Department. CPR cards will still be digital. Your current AHA CPR card is still good until it expires. The Department needs to purchase instructor kits for use in training new volunteer recruits and re-certifications, as well as, pay a reciprocity fee for current volunteer CPR instructors. I am requesting \$3,500.00 from training funds to support this transition for volunteer instructors.
2. Chief Green has approved allowing probationary members (Red Helmets) to participate at the station and staff apparatus for 24 hours per week. This is important for their training and keeping them motivated. Previously, Red Helmets were not considered essential personnel due to the COVID-19 restrictions, as they do not count towards minimum staffing. A memo was distributed on October 27 announcing this change.
3. Members are reminded that if you need to obtain personal protective equipment (PPE), you must call or email Logistics to schedule an appointment. COVID-19 restrictions are still in place. The telephone number is (301) 883-0350 and the email is [ogfdlogistics@co.og.md.us](mailto:ogfdlogistics@co.og.md.us).
4. General Order updates:
  - *General Order # 05-01 Emergency Medical Services Operations* – proposed revisions have been reviewed by the General Order Work Group. It has been sent to the Stakeholders for review with comments due by the close of business on November 17.
  - *General Order # 01-13 Canteen 801 and Rehab Support Unit 800* is currently being reviewed by the General Order Work Group with comments due by the close of business on November 17.
  - *General Order # 04-11 Re-Entry to Emergency Operations Skills Program* – the Department is currently reviewing comments were received by the General Order Work Group and the Stakeholders. Final revisions will be made as appropriate.
  - *General Order 01-12 Fire / EMS Department Funeral Procedures* has been forwarded to Chief Green for review and approval.

Commissioner/ Chairman Breen (Bobby)

- A candidate has been selected for the recruiter position. Office of Law is working on the contract material prior to a formal offer being made.
- Without any objections noted, the Chairman stated that he will sign the letter drafted by Kentland regarding Maryland income tax credits on behalf of the Fire Commission.
- The Chairman will be out of the office from 5 November until 15 November. The Vice Chairman will be available or please contact your district commissioner if needed.

Commissioner Vice Chair Kuenzli (Randy)

- Requested FF1 equivalency approval for David Hufford and Matthew Pristas both from H Company 33 (Kentland) - **Motioned and Approved**
- VRS is live via Target Solutions. Details and instructions have been sent out from the Commission office via the chiefs and presidents email list.
- Paperwork from the previous VRS class is available in the commission office, call to schedule for pickup.

Commissioner/Secretary Wilson (Rick)

- Requested that the October 21<sup>st</sup>, 2020 minutes be approved. - **Motioned and Approved.**

Commissioner King (Buddy)

- Requested approval of the LOSAP 2020 annual report for Company 22 (Accokeek) as corrected - **Motioned and Approved**
- Requested approval of the LOSAP 2020 annual report for Company 35 (Greenbelt) - **Motioned and Approved**
- Requested LOSAP approval for Matthew Loiacono from Kentland (33) for 26 Years effective 09/01/20, Constance Clark from Kentland (33) for 25 years effective 7/1/19, and James Green from Kentland (33) for 35 years effective 4/1/20 - **All Motioned and Approved.**

Commissioner Captain Chandler (Michelle)

- Requested a change to the OSHA FIT Test respiratory form to remove SSAN and replace it with email contact address. - **Motioned and Approved**
- Strongly encouraged companies to use their tool funding as soon as possible.

Commissioner Mellits (Pete) –

- Assisting Companies with SERFs and Speed Letters for specific equipment and tools.
- Gentle reminder for Companies to research their needs to utilize/spend their tool and uniform SERF funds. The sooner in the fiscal year, the better.

Commissioner McSwain (Kenny) – Excused

PGCVFRA 1<sup>st</sup> Vice President Jordan (Jeramie) –

- Provided a status of recent meetings and upcoming events.

Q&A -

- Question regarding funding for a joint training project. Chairman asked that a description be created and submitted for review.
- MFRI leadership training opportunity. Slots are going quickly. Contact Association office for details.
- Call your district commissioner for your tool and uniform funding account balance.

Chaplain provided a brief benediction and Chairman Breen requested a motion to adjourn @ 8:15 pm

**Minutes were recorded and typed by Commissioner/Secretary Wilson.**

