

Fire Commission Meeting
July 20, 2016

Meeting began at 1930 hours, gaveled by Chairman Tucker. A sign-in sheet was passed around.

Chaplain Report, Chaplain Litchfield (Warren) lead us in a short opening prayer followed by the Pledge of Allegiance and provided an update on our sick and injured members.

Office of the Fire Chief, Chief Deputy Barksdale (Chief Barksdale) informed us of the creation of a new workgroup to review the need and feasibility of ballistic body armor for our first responders use. AFC Doubleday will take the lead in this endeavor and the Department is looking for representatives from all our stake-holders. Chief Barksdale introduced Retired AFC's Drake and Crampton to share an invitation and information about a coming event, "Backdraft Bash" to be held on November 4, 2016 at Martins in Greenbelt. All proceeds will go to the CAC Foundation as a funding source for future Fire Department endeavors. Chairman Tucker raised concerns about long term on-going and recent issues dealing with items such as the on-line application process, mobile fit testing program, Rave software, timeliness of financial reports, loading of FY 17 funds, recovery funds for FY 2016 and the apparent unauthorized movement of 1.2 Million dollars from the Commission budget for 2016 and the application of those missing funds. Chief Barksdale stated that he is not aware of when the FY 17 funds will be loaded and advised that they can move money but can't move funding account numbers. Chairman Tucker stated that it is questionable as to whether the Commission will begin the funding oversight of the 4 career stations (6, 16, 44 and 45) until the Commission and the County have further discussions on these issues.

Office of the Fire Chief, DFC Green (Tiffany) advised that she will pull together a meeting with Commission representatives to discuss the issues that Chairman Tucker has raised.

Office of the Fire Chief, DFC McClelland (Jim) advised that over 600 volunteers have completed the mandated Lucas training and the Lucas device rollout will begin on July 22, 2016. Jim stated that over 100 of the Volunteers operationally suspended for non-completion of the 2016 Protocol updates have now completed and been reinstated. Jim advised that a new memo went out about unwarranted speed camera fines and the correct procedure to be used to mitigate these fines. Jim closed with advising he will distribute the 2016 State EMS Protocol pocket manuals to Company representatives during the meeting.

Chairman Tucker (Jay) requested approval for a station expenditure from Company 25 - \$2758.37 – balance due on O.C. Convention rooms – **Motioned and Approved**
Jay advised that the Commission needs to have a work session to formulate policies on Training money use and application process for those monies, radio and SCBA acquisition for new apparatus that is in addition to the approved fleet. Jay appointed Tyrone Bodrick and Mark Trader to service on the ballistic vest workgroup. Jay brought up an issue about the medical oxygen account advising that Logistics is requesting to handle all medical oxygen requests and ordering. They further would request to have transferred from the Commission budget and the EOC budget a total of \$96,000.00 (\$48,000.00 ea.). The purpose of the request is to simplify the

fiscal oversight and payment process to the vendor and to improve oversight of the medical gases program. Logistics further requested that the Commission approve \$15,000.00 of FY 17 budget money to cover vendor bills from FY 16. Commissioner Dougherty asked why the funds for this purpose had been split in the budget and Commissioner Breen stated that he was opposed to the additional \$15,000.00 of FY 17 money to be spent on FY 16 bills that should have been paid. Bobby stated that the Commission does not control the untimeliness of vendor payments by the County. Jay placed a motion on the floor and called for the vote on the Logistics request - **Motion Failed.**

Jay advised that the August Audit will be held on Saturday, August 20, 2016 and will start at 0800 hours. The Commission will wait 30 minutes after all Company's signed in have been audited and then the audit will be adjourned. Any Company's not present for their audit will have to make special arrangements with their Commissioner to reschedule their audit. Jay advised that the Commissions 508 audit is currently underway and asked for all Company's in the 508 program to please get their paperwork into the Commission office. Jay closed by advising that the annual Commission picture will be held on August 3, 2016 prior to the meeting.

Commissioner Kuenzli (Randy) asked for a representative from Company's 1 and 12 see him after the meeting.

Commissioner Dougherty (Brian) advised that he had completed his audit of special funding and found that we left a large amount of money to be returned to the County General Fund because it was not spent. The breakdown is as follows:

TOOLS - \$20,228.90, UNIFORMS - \$24,236.98, GENERAL SUPPLIES - \$41,025.31
Brian advised to spend your money!

Commissioner Taylor (Bill) stated that he had no report.

Commissioner Bodrick (Tyrone) stated that he had no report.

Commissioner Breen (Bobby) requested approval for the July 6, 2016 meeting minutes – **Motioned and Approved**

Bobby requested approval for Station 17 to place their new 2016 ambulance into the fleet, replacing their existing ambulance and requesting fuel, maintenance and insurance – **Motioned and Approved**

Bobby requested the following LOSAP Award:

Brenda Collins – Co. 10 – 25 years of service, effective 7/1/2016 – **Motioned and Approved**

Logistics, AFC Woods (Harve) was recognized and asked of the feasibility of putting a less expensive glove into inventory for everyday use by the technicians and fire fighters when doing the station maintenance and apparatus checks. Commissioner Breen stated that we used to have a vinyl glove that could be used for that purpose and agreed that they were less costly. Harve asked everyone to be respectful of the personnel working at Logistics, don't be aggressive and angry when checking on your supplies.

Southern Maryland Insurance, Mr. Block (Ron) asked that any Company that has not met with the insurance company yet needs to see him directly after the meeting. This meeting is need to get your Company scheduled.

Benediction, Chaplain Hetz (Harry) advised that the PGCVFRA Tribute will be held on Saturday, August 13, 2016 at 1:00 pm. Harry provided a short prayer to close the meeting. Chairman Tucker entertained a motion to adjourn – **Motioned and Approved**

Minutes were recorded and typed by Commissioner, Secretary Breen

A handwritten signature in cursive script, appearing to read "Robert Breen".