

Fire Commission Meeting

May 18, 2016

Meeting began at 1930 hours gaveled by Chairman Tucker. A sign-in sheet was passed around.

Chaplain Report, Chaplain Litchfield (Warren) provided an invocation prayer followed by the Pledge of Allegiance and provided a short report on our sick and injured members.

Office of the Fire Chief, DFC Barksdale (Ben) announced that the CIP meeting held with the PSFM committee on Monday, May 16, 2016 went well. Ben also provided an update on Station CIP projects new and old, then announced that the Training, Leadership Academy (TLA) project was slated begin initial phases of the project on property adjacent to the County Jail on Dillie Drive. This project will include a driver's training track that can be used by both the Police and Fire Department. Ben also announced that next week the County would be traveling to the vendor location to make the final inspection on the Canteen Unit and the Rehab Unit.

Volunteer Services Command, DFC McClelland (Jim) announced that the County Council is expected to adopt the FY 2017 Operating and CIP Budget on Thursday, May 26, 2016. Jim reminded everyone to get their 2017 VSU agreement turned in no later than June 15, 2016. Jim announced that AFC Chris Hunt will be handling the VSU scheduling and that Joe Cardello's promotion to Deputy Fire Chief, takes effect on Sunday, May 29, 2016. Jim announced that the April 2016 Ambulance Billing statements are being distributed and should be arriving soon. Apparatus Maintenance has advised that an increased number of members are showing up to have a mask issued or reissued and to be fit tested without a signed SCBA agreement. These members are being turned away if they do not have the agreement. On Wednesday and Thursday, May 25 and 26th, the Department is offering a class entitled "When Violence Erupts" by Dennis Krebs of the Baltimore County Fire Department and is open to everyone. Registration is on-line at www.pgfdtraining.com. Classes will be held at the Fire Services Building. Currently registration is low so get your people registered. Friday and Saturday, June 3rd and 4th, 2016, the Department is offering the 2016 Tactical Leadership Development Seminar and registration is on-line at www.pgfdtraining.com. Classes will be held at the 1st Baptist Church of Glenarden Ministry Center, located at MLK Avenue and Brightseat Road. Jim then recognized and thanked Nova Johns for the hard work she has put into the IAFC Safer Grant program on "Cultural Diversity and Women of Minorities" recruiting into the Fire Service and asked Nova to provide a short update on the program. Nova's report can be found as an attachment of these minutes.

Chairman Tucker (Jay) provided some specifics on the CIP budget stating that it includes \$3M for renovations and another \$500,000.00 for roof projects. Jay commented on the poor response received for the Insurance Program and Commissioner Kuenzli motioned that the Commission extend the request deadline to May 20, 2016 and any Company not submitting their documentation would have to personally encumber their 1st quarter insurance premium payment – **Motioned and Approved**. Jay then reminded everyone of the MSFA Cancer Walk in Annapolis to be held on Sunday, May 22, 2016, starting at the Fire Fighters memorial monument

at 0830 hours. Parking will be in Gotts Garage. Jay then requested the following expenditure approval:

Company 14 - \$24,500.00 – Thermal Imaging Cameras – **Motioned and Approved**

Jay closed by announcing that to date we have only spent approximately \$90,000.00 of the \$400,000.00 available for Tools and Uniforms.

Commissioner Stack (Kenny) advised everyone that due to the length of time it takes to process expenditure requests for Tools, Uniforms and Training, Companies should get their requests into their Commissioner as soon as possible for the FY 17 funds. A question from the floor was raised about the Uniform contract and the availability of a vendor in Southern Maryland and Kenny stated that the vendor's current contract had been extended. Kenny requested the following expenditure approval:

Company 18 - \$2450.00 LED headlights – **Motioned and Approved**

Company 18 – Replace their Ambulance with a new vehicle, all paperwork is in order – **Motioned and Approved**

Commissioner Dougherty (Brian) stated that he had no report tonight.

Commissioner Kuenzli (Randy) advised that the VRS instructors have made plans to run a VRS class during the month of June.

Commissioner Breen (Bobby) requested approval of the May 4, 2016 minutes – **Motioned and Approved**

Bobby requested the following expenditure approvals:

Company 36 - \$3752.55 – misc. appliances and adapters – **Motioned and Approved**

Company 41 - \$5790.00 – 4" LDH hose – **Motioned and Approved**

Company 29 - \$5596.64 – misc. expenditures – **Motioned and Approved**

Commissioner Taylor (Bill) reminded everyone to spend their Uniform money, no further report.

Commissioner Bodrick (Tyrone) requested approval of the following expenditures:

Company 35 - \$2500.00 – MSFA Convention – **Motioned and Approved**

Company 35 - \$4000.00 – Company Banquet expenses – **Motioned and Approved**

Commissioner Breen (Bobby) provided the following LOSAP Report:

Company 31 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 8 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 9 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 12 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 13 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 14 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 18 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 20 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 25 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 27 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 32 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Company 56 – 2015 LOSAP Report as corrected – **Motioned and Approved**

Southern Maryland Insurance, Mr. Block (Ron) requested that all Companies contact him so he may schedule an appointment to review the insurance changes and any possible cost that would be passed onto the Companies. Ron stated that this needs to be completed by June 10, 2016 so the policies can be processed by the insurance company.

Commissioner Kuenzli (Randy) initiated a discussion about the recent Insurance Program changes specifically some of the difficulties some Companies are having gathering the requested documents with older apparatus and vehicles. Commissioner Stack again urged everyone to get their document into the Commission office by the 20th. Harve Woods stated that it should not be a problem to get pictures since just about everyone has a cell phone with a camera app. Joe Diana stated that they have apparatus missing VIN plates at either the door panels or the engine covers.

Greenbelt VFD, Chief Ray (Tommy) asked the status of the Mobile Fit Testing Program and Chairman Tucker deferred to Commissioner Breen. Bobby stated that the new printer is on-line and tested however there still remain a couple of IT issues we are trying to overcome. At this point Bobby began to vent some long standing frustrations he has experienced with trying to get this program up and running in the stations.

Bowie VFD, J. R. Bigony (JR) was recognized and expressed his family's thanks for all the phone calls, offers of assistance during his father's passing and funeral events. JR then announce that a new SERF form (version G) should be listed on the Commission's website shortly and the Stations should start using this version as it is the most current with appropriate pricing for items at Stores.

PGCVFRA, Chaplain Hetz (Harry) announced that the Tribute Dinner this year would be held on August 13, 2016 and that the following Companies are eligible to submit a name for the Founders Circle at the FSB. The eligible Companies are as follows:
Companies 2, 5, 7, 8, 10, 17, 22, 27, 28, 30, 31, 33, 34, 35, 36, 37, 38, 40 and 56

Benediction, Chaplain Hetz (Harry) provided us with a short prayer to close the meeting and a call for adjournment was entertained by Chairman Tucker – **Motioned and Approved**

Minutes were recorded and typed by Commissioner, Secretary Breen



Attachment: IAFC Safer Grant Report-N. Johns

ATTACHMENT # 1

I attended the official IAFC Kick-off to the National Level SAFER Grant they received which focuses on recruitment and retention. They currently have two other grants that are on a state level and they are in Virginia and Connecticut.

The Kick-off ran concurrently with IAFC's Volunteer and Combination Officers Section at the Symposium in the West which was held in Reno, Nevada.

At this event I was able to meet the other 9 pilots that I will be interacting with over the next two years of this grant. They are spread out all over the country. They are from Alaska, Virginia, North Carolina, Colorado, Wisconsin, New Mexico, Minnesota and two from Washington State.

All 10 of us were required to eat lunch and dinner together each day for 3 days. We learned about each other and the difficulty we each have regarding recruitment and retention.

Listening to most of their issues made me really proud to call Prince Georges Fire Department my home.

We were encouraged to attend the sessions and events that were scheduled by the IAFC. There were some really lengthy and amazing discussions and presentations not only about recruitment and retention, but suicide in the fire service & cancer in the Fire Service. Both presentations really got to me and made me feel like we need to get ahead of these two major issues in the Fire Service as a whole.

I also met individually with the IAFC Grant Manager, Specialist, Coordinator and IT team regarding what they could advise and assist us with our recruitment efforts. We obviously don't have all the answers or we would not have applied to be pilots.

Preliminarily looking at the information PGFD submitted, the phone conferences PGFD had with IAFC conducted and the webinars I participated in, it was concluded that we needed with focus on leadership. The IAFC has had great success with **Beyond Hoses and Helmets**. We are bringing that back to the county and also splitting it so that it is accessible by all Chiefs and Officers by providing the class on the north side and the south side. We are also bringing **FROG: Fire Rescue Organizational Guidance for Volunteer Leaders**. FROG will pick up where Beyond Hoses and Helmets leave off.

We will also be using a Volunteer Management System which is web based. We have a license for 2 years. IAFC only needs a small portion of the information that is inputted, but there is an amazing amount of different features this system is capable of such as sending auto reminders to people when their EMT is about to expire in 6 months or so. It will be determined in the near future who will manage this program.

There are obviously companies that have done well with recruitment, but we will be here to offer our solutions across the board. I brought very deep concerns about the fact that yes there are 47 departments but each station is different. We want to develop a to-go box that once your recruitment team gets acclimated they will have their own personalized box that will contain everything they need to go to an event and setup.

We will be working with outlets such as Pandora with advertising also with billboards and signage.

We will be spoiled with site visits since the IAFC's headquarters is located in Fairfax.
My new friends in Alaska will not have that benefit. 😊

This is going to be an exciting next two years and if this National level grant is successful we may get to move to Phase 2 and 3 like Connecticut.



Symposium in the West
National VWS Pilot Fire Departments
Reno, Nevada: May 11 – 15, 2016

Information on Individual Pilot Fire Departments

<p><u>Brooklyn Center Fire Department</u> Type: Combo/U FEMA Region: 5 Vol: 37 Career: 3 Stations: 2 Male: 97% Female: 3% Race: H-0% W-89% B-11% A-0% AOR Demographic Population: 30,100 Male: 47.7% Female: 51.3% Race: H-9.6% W-49.1% B-25.9% A-14.3%</p>	<p><u>Central Whidbey Island Fire & Rescue</u> Type: Combo/R FEMA Region: 10 Vol: 20 Career: 10FT/10PT Stations: 3 Male: 80.95% Female: 19.05% Race: H-2.4% W-95% B-0% A-2.5% AOR Demographic Population: 8,500 Male: 48% Female: 49% Race: H-3% W-92% B-.9% A-1.2%</p>
<p><u>Ocoquan-Woodbridge-Lorton VFD</u> Type: 100% Vol/SU FEMA Region: 3 Vol: 103 Career: 0 Stations: 3 Male: 83% Female: 17% Race: H-8.5% W-79% B-7.5% A-3% AOR Demographic Population: 80,000 Male: 49.8% Female: 50.2% Race: H-22% W-63% B-20% A-7.7%</p>	<p><u>Ketchikan Fire Department</u> Type: Combo/SU-R FEMA Region: 10 Vol: 11 Career: 15 Stations: 3 Male: 80% Female: 20% Race: H-0% W-86% B-0% A-7% AOR Demographic Population: 14,000 Male: 52% Female: 48% Race: H-5% W-64% B-1% A-14%</p>
<p><u>Elkin Fire Department</u> Type: combo/R FEMA Region: 4 Vol: 16 Career: 3 Stations: 1 Male: 95.5% Female: 4.5% Race: H-0% W-95.5% B-4.5% A-0% AOR Demographic Population: 4,198 Male: 47.2% Female: 52.8% Race: H-28.5% W-78.4% B-9.6% A-3%</p>	<p><u>Milton & Milton Twtnshp Fire Department</u> Type: 100% Vol/SU-R FEMA Region: 5 Vol: 49 Career: 0 Stations: 1 Male: 88% Female: 12% Race: H-0% W-98% B-2% A-0% AOR Demographic Population: 16,500 Male: 49% Female: 52% Race: H-2% W-96% B-.5% A-1%</p>
<p><u>Windsor Severance Fire Rescue</u> Type: Combo/SU FEMA Region: 8 Vol: 21 Career: 42 (17PT) Stations: 3 Male: 100% Female: 0% Race: H-4% W-96% B-0% A-0% AOR Demographic Population: 21,809 Male: 50% Female: 50% Race: H-8% W-93% B-0% A-1%</p>	<p><u>Mountain View Fire & Rescue</u> Type: Combo/SU-R FEMA Region: 10 Vol: 60 Career: 20 Stations: 8 Male: 76% Female: 24% Race: H- W- B- A- AOR Demographic Population: 35,000 Male: 51% Female: 49% Race: H- W- B- A-</p>
<p><u>Santa Fe County Fire Department</u> Type: Combo/U FEMA Region: 6 Vol: 253 Career: 80 Stations: 34 Male: 76% Female: 24% Race: H-42% W-57% B-1% A-0% AOR Demographic Population: 77,853 Male: 48.7% Female: 51.3% Race: H-51% W-43% B-1% A-1%</p>	<p><u>Prince George's County Fire Department</u> Type: combo/U FEMA Region: 3 Vol: 1,526 Career: 860 Stations: 47 Male: 84.7% Female: 15.3% Race: H-4% W-42.3% B-38.2% A-3.5% AOR Demographic Population: 904,430 Male: 48.2% Female: 51.8% Race: H-16.5% W-10.4% B-64.7% A-4.6%</p>