

**Fire Commission Meeting**  
February 3, 2016

Meeting began at 1930 hours gaveled by Chairman Tucker. A sign-in sheet was passed around.

Chaplains Report, Frank Underwood (Frank) was asked to give invocation and then led us in the Pledge of Allegiance.

Office of the Fire Chief, Chief Bashoor (Chief) provided some brief comments on a house fire earlier this evening where a Mayday was called and then thanked everyone for their continued efforts during the recent snow storm that impacted the area. Chief stated that Career Recruit School (CRS) 52 will begin March 21<sup>st</sup> with 38 personnel attending and CRS 53 will begin in April with 40 personnel, followed by CRS 54 tentatively beginning in October with another 30 personnel attending. Chief gave a brief update on the release of recent General Order updates/revisions and on recent fire ground activities. Chief announced that the Quarterly Departmental Staff meeting will take place Friday, February 5, 2016 at 0900 hours and will be held in the Burton Room. Chief stated that the AVL Task Force has been stood-up and that he attended a meeting with OITC about providing MDC terminal service to the Volunteer Command Officers for their vehicles and commented that the Volunteer Corporations would have to buy the authorized type of computer terminal and then MTC could install and image the device.

Executive Officer, AFC Doubleday (Chief Doubleday) advised that the AVL Task Force is comprised of both Career and Volunteer personnel representing all battalions along with personnel from various facets of the Department. Allan advised that he is the TF Chairman and Volunteer Chief Corrigan is the Co-Chair. The task force's purpose is to investigate and bring to successful resolution AVL complaints and respond back to the complainants within 14 days. Chief Bashoor commented that currently the Department had received about 110 complaints.

Volunteer Services Command, DFC McClelland (Jim) advised that the Volunteer MDC's would have to be hardwired into the vehicles owned by the Volunteer Corporations. Jim said that he is looking for a couple of Volunteers that could attend and provide information on volunteerism at an event on February 20, 2016 in Washington DC. Jim said that anyone interested should contact him soon. Jim advised that the EPCR reports are still being submitted with mistakes that preclude the Department from billing patients and that we are still waiting on a payment disbursement date for VSU and 508 payments to the Corporations.

Commissioner/Secretary Breen (Bobby) motioned to approve the January 20, 2016 meeting minutes –

**Motioned and Approved**

Bobby requested approval for an expenditure from Co. 31 – \$2003.91 - PT clothing for active members -

**Motioned and Approved**

Commissioner Stack (Kenny) stated that he is working on bringing the 4 career stations under the Commissions umbrella for budget oversight and again reminded everyone to spend their allotted Tool and Uniform money.

Commissioner Dougherty (Brian) stated that he had no report tonight.

Commissioner Wilson (Rick) advised that with the impending change in the Insurance program, a new form will have to be filled out for all vehicles and submitted back to the Commission by May 1, 2016. This will assist us with the vehicle waiver process and also confirm our data. Bryan Lau asked if we had considered putting the insurance out for bid and Chairman Tucker responded that he would leave that up to the County Government to handle.

Commissioner Kuenzli (Randy) stated that the Ambulance 1<sup>st</sup> Watch program is up and running and commented that the Ambulance Billing Task Force will be getting back together in about a week. Randy again reminded everyone on the VRS registration policy change that took effect the first of the year.

Randy requested the following expenditure request approvals:

Co. 28 - \$2231.13 – light and door repair – **Motioned and Approved**

Co. 48 - \$2875.30 – Ambulance repair – **Motioned and Approved**

Co. 48 - \$3268.48 – Pumper lighting repair – **Motioned and Approved**

Co. 01 - \$2467.15 – Reimbursement of their electric bill – **Motioned and Approved**

Co. 09 - \$3000.00 – repair of house siren – **Motioned and Approved**

Co. 09 - \$6750.00 – banquet payment – **Motioned and Approved**

Co. 09 - \$11009.00 – mobile data computers for ambulance and chief's car – **Motioned and Approved**

Commissioner Taylor (Bill) reminded everyone the importance of spending their Uniform money and having their volunteers looking good and feeling like they are part of their volunteer family. Bill stated that he is still looking for companies to take part in the LOSAP Pilot Program and that currently Companies 29 and 49 have stepped forward and offered to participate.

Commission Chairman Tucker (Jay) reminded everyone that the Audit would be held on February 13, 2016 beginning at 0800 hours and that the Commissions Administrative Training day would be on Saturday, March 5, 2016 beginning at 0900 hours. Jay advised that the FY17 LOSAP enhancement is in the budget along with the Tool, Training and Uniform monies. In addition, the Commission has requested a 10 % increase in Station Management money for FY 17 and OMB director Terry Charles has indicated that the money is available and could be funded. Jay reminded everyone of the Maryland Fire Chief's open house in Annapolis and that the MSFA Cancer Support Group is having a Cancer Walk through Annapolis on May 22, 2016.

Volunteer Recruiter Smith (Brittany) advised that we are seeing more and more unsigned member transfer forms come through the office. These forms must be signed by the Chief or President of the Company the members is transferring from in order to be authorized. If the forms are not signed then the member is not transferred. Brittany asked what we should do about it and Jay commented that if it persists then the Commissioners will step-in and handle it.

PGCVFRA President Walker (Chuck) reminded everyone that the next meeting would be held Wednesday, February 10, 2016 at Branchville VFD, hosted by the Hyattsville VFD. Chuck stated that the MSFA Executive Board meeting would be held this coming weekend.

Chairman Tucker (Jay) provided some update information of FO3 and FO4 classes.

Company 29, Treasurer Alferie (Mike) asked a question on audit information needed.

Company 35, Chief Ray (Tommy) asked a question about when Mobile Fit Testing would be in the field. Bobby responded that he is attempting to have it operational by March.

Company 10, Mr. Lau (Bryan) asked a question about every station having Wi-Fi and Bobby commented back that although every station may have their own private Wi-Fi not every station has suitable County Wi-Fi. Due to this, we have to have other avenues to connect to the County network in order to get to the appropriate storage location in the Counties system to access the Fit Test database (IE: either a hardwire connection or a County recognized and approved Mi-Fi device).

Co. 29, Deputy Chief Fowler (Matt) asked a question about repairs to the Westnet alerting systems and Bobby responded with a personal joke to Matt then advised that these systems are supposed to be phased out and replaced with the newer APS system. Chief Bashoor stated that this would take place at some point when CIP Budget funds allow for the upgrades. In the interim repairs will be made as necessary to the stations that have these systems.

Co.11, Treasurer Underwood (Frank) provided a short benediction and a motion was entertained to adjourn – **Motioned and Approved**

Minutes recorded and typed by Commissioner/Secretary Breen

