

## Fire Commission Meeting

Wednesday, August 20, 2014

Meeting began at 1930 hours gaveled by Chairman Tucker. A sign-in sheet was passed around.

A plaque presentation was made to the Capital Heights Volunteer Fire Department for 100 years of dedicated community service. The plaque was accepted by Jim McClelland, President of Capital Heights VFD on behalf of their Department.

The minutes of the August 6<sup>th</sup> Commission meeting were presented for approval. – **motioned and approved**

Chairman Tucker requested that a committee be formed to review and update the Fire Commission By-Laws. Vice Chairman King will be the Chair with several of the current commissioners working on the committee.

Chaplain Litchfield (Warren) gave opening prayer followed by the Pledge of Allegiance and provided a short report on the membership's sick and injured. Warren asked to keep Joe and Joann Robinson and Gene McClelland in our prayers. Gene is currently in a rehab facility.

Chairman Tucker and Volunteer Recruiter Brittany Smith presented a short information session on "Volunteer Applicant Processing" which provided improved results in the new applicants being processed into the system. **The chart is attached to the minutes** and available electronically by request for each station.

Fire Chief Bashoor (Chief) was recognized and provided a short report on the dates of upcoming events. These notable events are as follows:

August 28<sup>th</sup> – Promotional Ceremony (4 Volunteer Assistant Fire Chief's are included)

September 4<sup>th</sup> thru September 7<sup>th</sup> – P. G. County Fair and the IAFF Local 1619 Softball Tournament

September 13<sup>th</sup> – NFFF Stair-climb at National Harbor

September 13<sup>th</sup> thru September 20<sup>th</sup> – PGCVFRA County Convention

September 22<sup>nd</sup> – Career Recruit Class Graduation

September 30<sup>th</sup> – Dedication of the new pink engine at Capital Heights VFD

October 4<sup>th</sup> – PGF/EMS open house at Station 806 (Springdale)

October 11<sup>th</sup>/12<sup>th</sup> – National Fallen Firefighters Weekend at Emmetsburg, Maryland

The Chief stated that the 4 new engines and 1 new truck should arrive in about 1 week. All of the new ambulances have been delivered and the new Squad should go into production in October. One of the Engines to be ordered on the next apparatus purchase will be an Engine with a 1500 gallon water tank to be assigned to Station 45. This unit will not be considered an Engine-Tanker but it will have a larger water tank than the other Engines.

Deputy Fire Chief McClelland (Jim) was recognized and stated that he will be holding discussions with the necessary partners in order to better define the uses for the ambulance billing receipts that come into the County and are paid out to the Volunteer Stations.

Deputy Fire Chief's Dennis (Neal) was recognized but had nothing to report or to present to the body.

Deputy Fire Chief Barksdale (Benjamin) was recognized but had nothing to report or to present to the body.

Career Commissioner Stack (Kenny) stated that he is currently working on providing the stations with a monthly update to the Fit Testing program member status reports and after review he feels that the compliance numbers are actually better than had been previously reported. Kenny is also working with Valarie in the Volunteer Services Command (VSC) office to insure that stores requests are processed in a timely manner. Kenny reported that he has had a meeting with County Councilwoman Lehman about the pending LOSAP Bill in an effort to get the bill out of the PSFM Committee and have it presented to the full Council for legislative action.

Commissioner Bigony (Jon) had no report to present at this time.

Vice Chairman/Commissioner King (Buddy) reminded all present of the Station Management Audit to be held on Saturday, August 23, 2014 at 0800hrs. Buddy presented a LOSAP award for:

Mary Summers – Co. 36, 25 years, effective 08/01/14 – **motioned and approved**

Buddy then presented a request for approval of the 2014 Annual LOASP Report for:

Station 36, Baden VFD – **motioned and approved**

Chairman/Commissioner Tucker (Jay) then presented the balance of his report stating that he has sent email correspondence to all the station Chief's and President's requesting ammonization statements on current 508 projects so the Commission can begin to develop the next 508 disbursement plan for the up-coming year. Jay is requesting this information by September 4<sup>th</sup> 2014. Jay continued his report stating that the "Medical Review Appeal Process" has been placed on hold so the Commission can work out some medical/legal issues and develop a full working process including a position for the Department's Medical Director, Terry Jodrie to have a seat on the committee. Jay reported that the Concentra contract comes up for re-negotiation in 2016 and hopes that the Commission will have an active part in the discussions and awarding of these contracts. The Commission's workgroup met and performed an official audit of the LOSAP documentation for the Hillside Volunteer Fire Department and Jay requested approval of the group's findings. – **motioned and approved**

Jay finished out his report with comments on the possibility of making the Fit Testing process a mobile process as it used to be, cancelled meetings with Councilwoman Karen Toles, the demerge charges being assessed on medical oxygen, misplaced/lost Station Management checks for several stations and the preferred procedure of "Direct Deposit" of County funding by Fiscal Affairs to the Stations requesting that all Stations should provide to the Commission a completed "Authorization for Direct Deposit" form for their Station Management account and their 508

account by September 10<sup>th</sup> so the Commission can be ahead of the possible change in these disbursement procedures.

Commissioner Kuenzli (Randy) requested FF1 Equivalency approval for the following individuals:

Matt Hinkens Co. 9 – Pro-board, required IS Training, CPR – **motioned and approved**  
Cody Exum, Co. 9 – Pro-Board, required IS Training, CPR – **motioned and approved**  
Dale Berman, Co. 9 – Pro-Board, required IS Training, CPR – **motioned and approved**  
Kyle Keith, Co. 9 – Kentucky FF1, required IS Training, CPR – **motioned and**

**approved**

Daniel Rubin, Co. 33 – Pro-Board, required IS Training, CPR – **motioned and approved**  
Randy spoke about the current Volunteer Recruit Class (VRS) and stated that 43 registered with 7 no-shows along with two (2) individuals that just showed-up with no paperwork or approval letter for attendance.

Civilian Commissioner Taylor (Bill) reported on his attendance at various functions since the last meeting: several Commission work sessions and requested an approval for replacement of Station 14's hydraulic cutter in the amount of \$2,200.00 – **motioned and approved**

Commissioner Bodrick (Tyrome) reported on the scheduled fingerprint training classes and the poor attendance at the August 13<sup>th</sup> class. The State of Maryland Criminal Justice Information Services (CJIS) cancelled the class due to only 2 out of 9 registered showing up to take the class. The class scheduled for September 13<sup>th</sup> is currently in question but registration is still open. Tyrome will follow-up on this issue and keep everyone updated.

Secretary/Commissioner Breen (Bobby) had no report.

Bryan Lau, Station 10 spoke briefly about the LOSAP direct deposit support bill.

John Alter, Past Commission Chairman was recognized by Jay and stated that he had no report at this time.

Prince George's County Volunteer Fire & Rescue Association (PGCVFRA) President Pete Mellits, (Pete) was recognized and spoke briefly about the Volunteer Staffing Utilization (VSU) program and reminded everyone of the up-coming Volunteer County Convention as well as the next PGCVFRA monthly meeting: September 10<sup>th</sup>.

PGCVFRA Vice President Janet Demeritt, (Jan) was recognized and requested that any station that has had a good or bad experience with a lending institution should forward same information to her so that she can compile a database for this information. This database information will then be available for review as this would be helpful to the Stations that need to develop funding means for apparatus or station improvements and purchases. Jan then spoke briefly on the upcoming Emeds training classes the County will be providing.

Bob McGee, Station 25, was recognized and requested a clarification on the 508 balance request that Jay had made to all Stations. Jay clarified that he needs the most recent ammonization statement from the affected stations.

Frank Underwood, Station 11, requested the Commission to purchase 1,000 CPR cards (\$2.00 each) from the Commission Training Fund for \$2,000.00 – **motioned and approved**  
Frank then stated that some of the stations are sending new members or prospective members to EMT training classes that have not been issued a Prince Georges County ID number. This was discovered when the EMT class participants have their affiliations verified for MIEMSS and verified by the Fire Training Academy. All Stations are reminded that this type of practice is a direct violation of Departmental policies and furthermore these individuals would not be covered by insurance if they were injured during training.

Glen Johnson, Station 40, requested that the Commission have a vendor come to station 40 and repair the roof leaks. *Commissioner Breen* stated that that roof is only about 1 year old. *Chairman Tucker* stated he would contact AFC Wood to have the vendor come out and check it.

Harve Woods, Station 18, requested that the Commission consider replacing or repairing the rear ramp at station 18 due to weather deterioration. *Chairman Tucker* stated he would look into the issue.

Mark Trader, Station 33, reminded everyone that Station 33 will be having a benefit BBQ for Don Akers on Saturday, August 23, 2014 from 1:00 – 6:00 pm. Mark has tickets available for purchase tonight or at the door on Saturday.

Commissioner Breen stated that the Baden VFD will be providing their ball field for the DC Firefighters Burn Foundation Softball Tournament on Friday, August 22<sup>nd</sup> – Sunday, August 24<sup>th</sup>.

Motion to adjourn was approved; next Commission meeting will be September 3, 2014 at 7:30 p.m.

Closing prayer was provide by Chaplin Litchfield.

*Minutes recorded and typed by Commissioner Bobby Breen, Secretary & District 4*



Exam Results

Volunteer Fire Applicants Processing Time (Days)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
2013 Print	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2013 Notify	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2013 Exam	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2013 Results	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2013 Combined	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Candidates	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2014 Print	15.4	15.7	21.7	16.3	19.0	22.5	18.4	18.7	0.0	0.0	0.0	0.0	147.7	18.7
2014 Notify	14.4	17.0	29.7	12.9	11.8	0.9	11.7	1.1	0.0	0.0	0.0	0.0	99.5	12.7
2014 Exam	33.5	38.4	15.3	31.6	43.1	43.2	51.3	45.3	0.0	0.0	0.0	0.0	301.7	37.7
2014 Results	46.5	58.8	28.6	39.6	44.3	14.9	23.8	10.9	0.0	0.0	0.0	0.0	267.4	32.7
2014 Combined	115.6	132.0	100.2	100.7	118.2	81.0	105.2	76.5	0.0	0.0	0.0	0.0	829.4	103.3
Candidates	71	29	73	77	80	68	86	43	0	0	0	0	527	

