

Fire Commission Meeting

December 2, 2015

Meeting began at 1930 hours, gaveled by Chairman Tucker. A sign-in sheet was passed around.

Chaplain Report, Chaplain Litchfield (Warren) provided a short opening prayer followed by the Pledge of Allegiance and provided updates on our sick and injured members.

Office of the Fire Chief, Deputy Chief McClelland (Jim) provided a short update on Fit Test compliance and stated that effective January 1, 2016 the Department would go back to the recognized 365-day rule for fit tests. Jim advised that the new CAD/RMS system is slated to go live on December 9th and that all personnel would need to have an approved login in order to complete RMS reports. Jim closed by advising that the Department had received an email stating that a DCFD ambulance had been stolen from Providence Hospital but no confirmation was obtained to prove or disprove that this event really happened. Jim reminded everyone to shut-down the units at the hospitals and lock and remove the keys from the vehicles.

Commissioner Stack (Kenny) reminded everyone to spend their Tool Money.

Commissioner Kuenzli (Randy) provided an update on the VRS Class statistics for the last class stating that 31 registered, 9 no shows, 3 failures, 4 students with 100%, 1 student was incomplete, 2 equivalency students and that 29 students completed the class successfully. Randy then reminded everyone of the change taking place starting in January with registration deadlines and advised that students will no longer have to an SCBA mask agreement in order to take class. The mask agreement will have to be completed when the new member goes for their 1st Fit Test in order to be issued a mask.

Randy then requested Equivalency approval on the following members:

Tyler Bordi, Station 9 – **Motioned and Approved**

Jesse Roberts, Station 1 – **Motioned and Approved**

Robert James III, Station 14 – **Motioned and Approved**

Randy advised that the Ambulance Billing Taskforce has had their 1st meeting and further information would be available at a later date.

Commissioner Wilson (Rick) updated the members on the Insurance Task Force progress and advised that the Task Force report would be available to the member corporations once it had been reviewed by the Commission and approved.

Commissioner King (Buddy) requested approval of the LOSAP research for the following:

Kelly L. Lippincott, # 23619, Station 12 for 11 years, 0 months – **Motioned and Approved**

Buddy again reminded everyone that when applying for a LOSAP award, members must attach a properly filled out Direct Deposit form along with the award application paperwork.

Commissioner Taylor (Bill) advised everyone that there will be a meet and greet for the new Cadets at Gwynn Park High School as the Cadet Fire Program will be active with Station 840 being completed, on Friday, December 4, 2015 from 6 to 8 pm. All Department members are welcome to attend.

Commissioner Bodrick (Tyrone) reminded everyone that we currently have several physical time slots that are available for use. Any stations with new members who have been approved to take a physical should call and get one of these available dates and times. Tyrone closed by reminding everyone that when our crews go out on calls, they should always be aware of their surrounding and if they “see something, say something”. Our member’s safety is paramount.

Commissioner Breen (Bobby) requested approval for the meeting minutes from the November 18, 2015 meeting – **Motioned and Approved**

Chairman Tucker (Jay) advised that the Department was moving towards obtaining an accreditation and was requesting representation from four or five segments of the Department to work on this program and that the Commission and Association would be involved. Jay reported that Stations 21, 30 and 40 account for a large number of outstanding Fit Tests and the compliance rate would greatly improve with a little managerial assistance from these Stations. Jay provided a short update on the pending CIP projects and the outstanding 508 and Station Management monies stating that the requests have been sent to OMB and we are awaiting distribution of these funds. Jay advised that the Station Management Audit would be held on Saturday, February 13, 2016 and the Commission would be holding another Administrative Management class on Saturday, March 5, 2016. Jay reminded everyone that the next meeting would be held at Station 20 on Wednesday, December 16, 2015.

Volunteer Recruiter Smith (Brittany) advised everyone that the Saturday Fit Test session is full as of tonight.

Station 10, Mr. Lau (Bryan) asked a question about the mobile Fit Testing program as to how the equipment would be distributed and Jay stated that each Station would have a 2-week interval in order to Fit Test all their members. Jay then stated that several stations do not have personnel approved to do the Fit Testing. Chief Dickinson, Station 23 was recognized and stated that recently AMD has been doing the Fit Testing using 2 different face-pieces for the SCBA and asked if the members would have access to those different faces pieces to fit test their members with-it was confirmed that all the equipment will be available. Chief Dickinson also volunteered to fit test the entire 3 Battalion since there are stations that don’t have a volunteer trained to fit test.

Station 18, AFC Woods (Harve) was recognized and advised that the MSFA had sent out a questioner regarding the SAFER Grant monies received by the MSFA for Volunteer Recruitment and to date the response on these questioners has been very light. Harve stated that he would not want to see that the MSFA would have to return the funds because of non-compliance with the SAFER Grant reporting requirements. Please get these forms back to the MSFA in a timely manner. Harve has copies for distribution if you need them.

Station 18, President Lutz (Lee) advised that Station 18 would be doing an EEO diversity day that is open to all of our members. The class will be held on Sunday, December 6, 2015 from 1300 to 1600 hours at Station 18.

Station 11, AFC Dicky (Jeff) was recognized and advised of a meeting that was held with AFC Kirchbaum about PPE, the gear cleaning program and the out of date gear that needs to be replaced. Commissioner Breen stated that we all need to get the excess and out of date gear out of our Stations and return it to Logistics. The salvageable gear would be cleaned, restored and re-issued to members needing gear and the out of date gear would go to salvage. This is an insurance liability on the Stations and their leadership to allow members to operate in out of date or unsafe gear.

Station 27, Chief Hendricks (Les) was recognized and stated that Station 27 has some 4" LDH supply hose available that they will give away to another station.

Benediction, Chaplain Litchfield (Warren) provided a short pray to close out the meeting and a motion to adjourn was called – **Motioned and Approved**

Minutes recorded and typed by Bobby Breen, Commissioner and Secretary

A handwritten signature in black ink, appearing to read 'Bobby Breen', is written over the typed name in the previous block. The signature is fluid and cursive.