

## Fire Commission Meeting

March 2, 2016

Meeting began at 1930 hours, gaveled by Chairman Tucker. A sign-in sheet was passed around.

Chaplain Report, Chaplain Litchfield (Warren) gave a short opening prayer followed by the Pledge of Allegiance and provided a short update on our sick and injured members.

Office of the Fire Chief, Deputy Chief McClelland (Jim) provided a short update on the projected 2017 Budget and mentioned a new initiative by the IAFC on recruitment of women.

Assistant Chief Doubleday (Alan) provided a short update on the CAD, AVL, RMS work group activities stating that some 300 concerns have been submitted with approximately 90 being successfully resolved. Concerns about administrative first due run cards have not been addressed yet. Alan stated that the volunteer vehicle MDT's will have to be purchased via the County's Office of Information Technology and that funding will channel through the Fire Commission to OIT will be coming out to assess the County Wi-Fi capabilities in all stations.

Commissioner Stack (Kenny) reminded everyone to spend their Tool money and that purchase orders require up to 3 vendor quotes depending on the cost of purchase. Vendor quote requirements are as follows:

Up to \$500.00 – 1 quote, \$501.00 to \$1000.00 – 2 quotes and \$1001.00 or greater - 3 quotes  
Kenny reminded everyone that should they or their members have problems with PPE issue at Logistics then contact him or the VSC office for assistance.

Commissioner Dougherty (Brian) stated that he had no report tonight.

Commissioner Taylor (Bill) advised that he attended the Commission work session recently held and advised that as of tonight 32 Companies had yet to use their Uniform money.

Commissioner King (Buddy) requested approval for the following LOSAP Company reports:

Co. 3 – 2015 – Report as corrected – **Motioned and Approved**

Co. 28 – 2015 – Report as corrected – **Motioned and Approved**

Co. 33 – 2015 – Report as corrected – **Motioned and Approved**

Buddy requested approval for the following research:

Mike Keys, # 3458 – 11 years – **Motioned and Approved**

John C. Thornton, #3002, Co. 17 – 18 years – **Motioned and Approved**

Buddy reminded everyone of the Direct Deposit requirement that must be used when applying for a LOSAP benefit award.

Commissioner, Chairman Tucker (Jay) commented on recent suggestions made by Bryan Lau that all policy changes enacted by the Fire Commission should be in print format accessible to all. Jay stated that all the insurance changes will be added to the Commission website. Jay stated that all Stations should have received their Station Management money with the exception of a couple of Stations that had erroneous errors in account routing numbers and corrective

actions had been taken in those situations. Jay advised that Fire Commission nominations will be held on Wednesday, March 16<sup>th</sup> and the elections will be held on Wednesday, April 6<sup>th</sup>. There are four (4) Commission positions this year, they are Jay Tucker, Tyrone Bodrick, Rick Wilson and Kenny Stack. Jay commented on the Administrative Training recently held, stating that we had 25 Companies represented with over 100 personnel registered.

Commissioner Kuenzli (Randy) reminded everyone of the VRS registration process stating that some are still struggling with the procedure and stated that the Ambulance Billing task force will be meeting next week. Randy requested approval of an Expenditure Authorization for Co. 12 - \$4996.33 – Balance on Banquet – **Motioned and Approved**

Randy advised that there will be a Fire Officer 3 class starting on May 3, 2016 and runs to July 12, 2016.

Commissioner Bodrick (Tyrone) stated that he had no report tonight.

Commissioner Wilson (Rick) acknowledged his thanks to Co. 55 for getting their insurance request documentation into the Commission. Rick stated that the insurance request form is on the Commission website.

Commissioner Breen (Bobby) requested approval of the minutes from the February 17, 2016 meeting – **Motioned and Approved**

Bobby requested approval of the following expenditure requests:

Co. 40 - \$2750.00 – balance due on Hurst Tool - **Motioned and Approved**

Co. 40 - \$4746.03 – payment of company expenses – **Motioned and Approved**

Volunteer Recruiter Smith (Brittany) stated that the Commission website is in repair by the vendor at this time and will be back up shortly and that the insurance policy changes will be loaded in the policy section of the webpage.

PGVFRAs, President Walker (Chuck) asked all Companies to get in touch with their Director in reference to the National Registry prep program and that the next Association meeting would be held at Capital Heights VFD, Station 5.

LAPGCVFRAs, President Gardiner (Kitty) advised that their next meeting would be held at Beltsville VFD, Station 31 and that there will be a Purse Bingo held at Branchville, Station 11.

Chairman Tucker (Jay) recognized Ken Wyvil and Ron Block as being present and announced that Southern Maryland Insurance is a sponsor this year for the Cancer Walk that will be held in Annapolis.

Glendale VFD, President Lutz (Lee) asked the Commission as to the policy for Administrative Members specifically to background checks, fingerprints and physicals. Jay advised that to the best of his knowledge, fingerprints and background checks are done but physicals are not. Brittany confirmed this to be the current policy requirement. Nova Johns commented that if anyone had questions about the application process, they should contact Brittany. Discussions continued with Bryan Lau, Laurel VFD, commenting that early decisions by the Fire

Commission (i.e.: Joe Robinson, Donnie Strine) stated that Administrative and Auxiliary members would not need these procedures to be done. Bryan further commented that volunteer insurance claims, the deductible portion should be paid by the County Self Insurance program or the Association's insurance policy. Frank Underwood, Branchville VFD commented that if a member does not have a valid county id then the workman's compensation coverage will not be honored.

AFC Woods (Harve) advised that recently someone received mismatched gear from Logistics. Fortunately, this issue was corrected. PPE cannot be cross-matched by manufacturer.

Silver Hill VFD, President Diana (Joe) invited the Commission to hold their March 16, 2016 meeting at Station 29. Chairman Tucker accepted the invitation and thanked Joe for the offer.

Forestville VFD, Past Chief Dickinson (Bob) asked the status of Mobile Fit Testing and Bobby responded that the program is about ready to begin and that Brittany will be sending an email out to all Stations looking for Fit testers. Bobby stated that the re-training will take place sometime toward the end of March.

Ritchie VFD, President Wilson (Steve) asked the status of their Station Management Account and check. Jay stated that it is currently being dealt with and the check should be out shortly.

Chaplain Litchfield (Warren) provided a benediction prayer to close the meeting, a motion to adjourn was entertained by the Chair – **Motioned and Approved**

**Minutes recorded and typed by Commissioner/Secretary Breen**

*Bobby Breen  
absent. - minutes approv.  
by Commission leader*