

**PRINCE GEORGE'S COUNTY
FIRE COMMISSION**

BY-LAWS

Section 1. The Prince George's County Fire Commission, created by the Prince George's Charter, shall meet at least twice a month on the call and notice of the Chairman at such places and times as he shall designate. A meeting may be called by the written petition of 5 members upon notice to other members.

Section 2. A majority of the currently serving members shall constitute a quorum and all actions of the Commission shall be by a majority vote of all present and voting.

Section 3. The commission shall at the first business meeting after each election elect from the Commission members a Chairman, Vice Chairman and Secretary. The Chairman shall preside at all meetings and shall have the privilege of introducing motions, seconding motions and voting on all measures. In the absence of the Chairman, the Vice Chairman shall preside and enjoy the same privileges. The Secretary shall keep the minutes of all meetings and shall be responsible for all written correspondence. All officers shall serve for one year unless removed by two-thirds vote of the full Commission.

Section 4. The Commission, in addition to the regular meetings, may hold Executive meetings but no business of the Commission shall be taken except in open meetings.

Section 5. The Chairman of the Commission shall, prior to July of each year, designate the days for the meeting of the election convention. Prior to the meeting of the convention, all Volunteer Fire Corporations shall deliver to the Chairman an "Authorization of Delegates" form. This form shall certify the Delegate and Alternate Delegate authorized to vote and participate in the election convention. Nominations shall occur at the first Fire Commission meeting following the execution of the MoU and each year thereafter on the second (2nd) meeting in March for annual vacancies, and within two (2) weeks following any other vacancy. The elections shall be held at the first (1st) meeting in April.

Section 6. There is hereby established five elections Districts, consisting of the membership of:

DISTRICT ONE: Chillum-Adelphi Volunteer Fire Department, Inc. (34); Beltsville Volunteer Fire Department, Inc. (31/41); Berwyn Heights Volunteer Fire Department and Rescue Squad, Inc. (14); Branchville Volunteer Fire Company and Rescue Squad, Inc. (11); Greenbelt Volunteer Fire Department and Rescue Squad, Inc. (35); Laurel Volunteer Fire Department, Inc. (35); Laurel Rescue Squad, No. 1, Inc. (49);

DISTRICT TWO: Bladensburg Volunteer Fire Department and Rescue Squad, Inc. (9); The Brentwood Volunteer Fire Department, Inc. (55); Collage Park Volunteer Fire Department, Inc. (12); Hyattsville Volunteer Fire Department, Inc. (1); Landover Hills Volunteer Fire Department, Inc. (30); Riverdale Volunteer Fire Department, Inc. (7); Riverdale Heights Volunteer Fire Department, Inc. (13); West Lanham Hills Volunteer Fire Department and Rescue Squad, Inc. (28/48);

DISTRICT THREE: Bowie Volunteer Fire Department and Rescue Squad, Inc. (16/19/39/43); Chapel Oaks Volunteer Fire Department, Inc. (38); Glenn Dale Fire Association, Inc. (18); Kentland Volunteer Fire Department, Inc. (33/46);

DISTRICT FOUR: Baden Volunteer Fire Department, Inc. (36); Boulevard Heights Volunteer Fire Department, Inc. (17); Volunteer Fire Company of Capitol Heights (5); Seat Pleasant Volunteer Fire Company, Inc.(8); District Heights Volunteer Fire Department, Inc.(26); Morningside Volunteer Fire Department, Inc. (27); The Volunteer Fire Department of Ritchie, Maryland, Inc. (37); Silver Hill Volunteer Fire Department, Inc. (29);

DISTRICT FIVE: Accokeek Volunteer Fire Department and Rescue Squad, Inc. (24); Allentown Road Volunteer Fire Department, Inc. (32/47); Clinton Volunteer Fire Department, Inc. (25); Forestville Volunteer Fire Department, Inc. (23); Marine Fire and Rescue/Underwater Rescue

Squad (56/57); Marlboro Volunteer Fire Department, Inc. (20/45); Oxon Hill Volunteer Fire Department and Rescue Squad, Inc. (21/42); Volunteer Fire Department of Brandywine, Inc. (40);

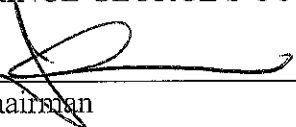
Section 7. One Volunteer Member of the Commission shall be elected from each of the five election districts. Each Volunteer Corporation in good standing shall be entitled to nominate one of its members for the district they are located in. A member nominated must be a member of the Volunteer Fire Company at the time of the nomination, at least twenty-one (21) years of age and a member in good standing with said Volunteer fire company. Candidates nominated must have earned fifty (50) points in accordance with the LOSAP award for the immediately preceding year with the company making the nomination. A Volunteer Corporation in good standing is defined as: *a Corporation that has successfully met the submission requirements for LOSAP, Station Management and 508 Audits and has met the submission requirements in the Station Management Contractual Agreement for reports and documentation.*

Section 8. The Chairman of the Fire Commission shall be the Chairman pro-tem of the election convention and shall preside at the meetings until a Chairman and Secretary of the Convention are elected. The Chairman elected shall preside over the meeting and shall, along with Secretary, certify the results of the election to the County Executive and the County Council. The Chairman may appoint Committees to monitor the election. The Convention shall be governed by Roberts Rules of the Order unless some other rules are adopted.

Section 9. Upon adoption, these By-Laws shall require a vote in the majority of the Commission to amend. All Amendments shall be proposed in writing and a copy of the By-Laws and all proposed amendments shall be sent to each Volunteer Corporation at least one week before being voted on by the Commission.

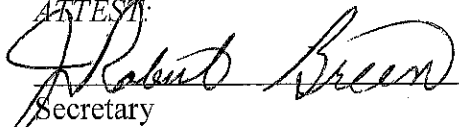
Adopted this 15th day of July, 1971
Revised 16 February, 2000
Revised 4 November, 2014

PRINCE GEORGE'S COUNTY FIRE COMMISSION



Chairman

Date 07/15/14

ATTEST:


Secretary

PROCEDURES TO BE USED FOR THE
NOMINATION AND ELECTION
FOR
FIRE COMMISSIONER

1. Each volunteer fire company in good standing will be entitled to nominate one candidate from the rolls of their own company. The candidate nominated must have earned fifty (50) points in accordance with the LOSAP award for the immediately preceding year with the company making the nomination.
2. Each candidate must signify his intention to run as a candidate.
3. No two candidates shall come from the same company.
4. Candidates must be at least twenty-one years of age.
5. Election shall be by districts which were established by the By-Laws of the Prince George's County Fire Commission.
6. All business will be conducted under Robert Rules of Order.

All of these rules and regulations were accepted at the organizational meeting held on December 26, 1970. Amendment to item #1 on July 18, 1979. Amendment to Section 5 and Section 7 on November 4, 2014.